

1. Cost

\$ _____ Cost of property
 \$ _____ Date purchased & address of property

2. Income

\$ _____ Rents received
 \$ _____ Security deposits received

3. Expenses

\$ _____ Advertising
 \$ _____ Association Dues
 \$ _____ Cleaning & Maintenance
 \$ _____ Commissions
 \$ _____ Insurance
 \$ _____ Legal & other professional fees
 \$ _____ Management fees
 \$ _____ Mortgage Interest
 \$ _____ Other Interest
 \$ _____ Taxes
 \$ _____ Utilities
 \$ _____ Painting & Decorating
 \$ _____ Pest Control
 \$ _____ Pool Service
 \$ _____ Plumbing & Electrical
 \$ _____ Repairs
 \$ _____ Roofing
 \$ _____ Supplies
 \$ _____ Major Improvements
 \$ _____ Utilities
 \$ _____ Security Deposit Refunds

4. Travel Costs

\$ _____ Car Mileage
 \$ _____ Air/bus/train fares
 \$ _____ Car rental/taxi
 \$ _____ Hotel/meals/gratuity
 \$ _____ Other

5. Losses

\$ _____ Casualty & Theft

6. Capital Expenditures

\$ _____ Remodel Costs

I understand this worksheet provides a way for me to organize my deduction information only. Whether or not an item is listed on this worksheet is not necessarily an indicator of whether or not an item is deductible. Tax regulations change often and specific circumstances may determine whether or not any item is relevant to my situation. This worksheet cannot substitute for tax knowledge or professional tax advice.